

**Travel & Expense Account
Transmittal Sheet**

After Approval, Mail Receipts To

HEADQUARTER ACCOUNTING
P.O. Box 187019
Sacramento, CA 95818



Employee Name	CATE, MATTHEW
Expense Dates	12/08/09-12/15/09
Total Expense Amount	560.13
Amount Due Employee	242.93
Form ID	TEA000563500

DIRECTIONS FOR SUBMISSION

1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
1)	12/09	Parking, Auto	28.00	
2)	12/09	Lodging	155.93	
3)	12/15	Parking, Auto	15.00	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents.

Approved
by:

Brett H MORGAN

Travel & Expense Account Summary

Employee Name MATTHEW CATE
Expense Dates 12/08/09-12/15/09
Report Name CateDecember2009

Request Total \$ 560.13
Direct Charge Total - 317.20
Travel Advances - 0.00
Net Due Employee = **242.93**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	DAPO	332.20
Regular Travel	CPOA	227.93

NOTE: (d)=Direct Charge

DATE	Tue Dec 8	Wed Dec 9								TOTAL
Dinner	18.00									18.00
Bridge Tolls	4.00									4.00
Breakfast		6.00								6.00
Lunch		10.00								10.00
Parking, Auto		28.00								28.00
Lodging		155.93								155.93
Incidentals		6.00								6.00
TOTALS \$	22.00	205.93								227.93

DATE	Tue Dec 15									TOTAL
Commercial Air Fare (d)	317.20									317.20
Parking, Auto	15.00									15.00
TOTALS \$	332.20									332.20

<p>Travel & Expense Account Summary & Detail</p>

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	CPOA	12/08/09	Dinner	18.00	Cash
Regular Travel	CPOA	12/08/09	Bridge Tolls	4.00	Cash
Regular Travel	CPOA	12/09/09	Breakfast	6.00	Cash
Regular Travel	CPOA	12/09/09	Lunch	10.00	Cash
Regular Travel	CPOA	12/09/09	Parking, Auto	28.00	Cash
Regular Travel	CPOA	12/09/09	Lodging	155.93	Cash
Regular Travel	CPOA	12/09/09	Incidentals	6.00	Cash
Regular Travel	DAPO	12/15/09	Commercial Air Fare	317.20	Direct Charge
Regular Travel	DAPO	12/15/09	Parking, Auto	15.00	Cash



ARGONAUT HOTEL
495 Jefferson Street
San Francisco, CA 94109

Telephone 415.563.0800
Fax 415.563.2800
Reservations 866.415.0704

www.argonauthotel.com

CATE, MR MATTHEW

1515 S Street Suite 502s
Sacramento, CA 95811 US

Room Number: 441

Daily Rate: 135.00

Room Type: KING

No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
12/08/09	12/09/09	XXXXXXXXXXXX1722	XAS	GASC	11260268319
DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT	
12/08/09	441	ROOM CHARGE	#441 CATE, MR MATTHEW	\$135.00	
12/08/09	441	TAX - ROOM - CITY	TAX - ROOM - CITY	\$18.90	
12/08/09	441	TOURISM DIST. ASSESSMENT	TOURISM DIST. ASSESSMENT	\$2.03	
12/09/09	441	VISA	VISA	(\$155.93)	

TOLL RECEIPT

California Department of Transportation
SF - Oakland Bay Bridge

Please Don't Drink & Drive!!

12/08/09 17:19:56 LANE: 14 ID: 023
CLASS: 12 \$ 4.00 CASH

BEACH GARAGE
655 BEACH ST
SAN FRANCISCO, CA 94109

TERMINAL ID: 009391806
MERCHANT #: 225169051995

VISA
#XXXXXXXXXXXX1722
SALE
BATCH: 000368 INVOICE: 0682000100
DATE: DEC 09, 09 TIME: 09:51
SQ: 004 AUTH NO: 368113

TOTAL \$28.00

2009

200

TOTAL DUE: \$0.00

Eaton, Kimberly

From: Southwest Airlines [SouthwestAirlines@luv.southwest.com]
Sent: Thursday, December 10, 2009 1:38 PM
To: Eaton, Kimberly
Subject: Ticketless Confirmation - CATE/MATTHEW LOREN - QVZXMB

info management



Receipt and Itinerary as of 12/10/09 3:38 PM

Confirmation Number
QVZXMB



Confirmation Date: 12/10/09
CID: 99209191
Received: WN/STATEOF CALIFORNIA BY
ICBM

Passenger Information

Passenger Name	Account Number	Ticket#	Expiration ¹
CATE/MATTHEW LOREN	00000121413876	5262170204231	12/10/10

¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

Itinerary

Depart: SACRAMENTO CA to ONTARIO CA (Travel Time: 1 hrs 20 mins)

Date	Flight	Routing Details
Tue Dec 15	# 2375	Depart SACRAMENTO CA (SMF) at 8:25 AM Arrive in ONTARIO CA (ONT) at 9:45 AM

Return: ONTARIO CA to SACRAMENTO CA (Travel Time: 1 hrs 20 mins)

Date	Flight	Routing Details
Tue Dec 15	# 2815	Depart ONTARIO CA (ONT) at 1:05 PM Arrive in SACRAMENTO CA (SMF) at 2:25 PM

Cost and Payment Summary

Base Fare	\$275.34
+ Excise Taxes	\$20.66
Advertised Fare	\$296.00
+ Segment Fee	\$7.20
+ Passenger Facility Fee	\$9.00
+ Security Fee ¹	\$5.00
Total Payment:	\$317.20

¹Security Fee is the government-imposed September 11th Security Fee.

Current payment(s)

Sacramento Int'l
Airport

Card Account : XXXXXXXXXXXX1722
Card Type : Visa
Authorization Code : 592193

Cashier : 43 Seq # 6969
License Plate : XX NOPLATE
Ent : 07:27 12/15/09 Lane 35
Exit: 14:28 12/15/09 Lane 56

FEE \$	15.00
AMOUNT TEND \$	15.00
CASH \$	0.00
CREDIT CARD \$	15.00
CHECK \$	0.00
CHANGE CALC \$	0.00

PAID AT CT \$ 15.00
Taxes Included

*** Start Calculation Details ***

1 Day(s) @\$15.00 = \$15.00

*** End Calculation Details ***

*** Thank You ***

Sign : _____

CPOA BOARD OF DIRECTORS MEETING
Wednesday, December 9, 2009 - 8:00 a.m.- 4:30 p.m.
Argonaut Hotel, San Francisco, CA

AGENDA

Breakfast	8:00
I. Roll Call	8:30
II. Gubernatorial Interview – Steve Poizner	8:30
III. Consent Agenda	9:30
A. Approval of October 20, 2009, Executive Committee Minutes	
B. Regional Advisory Council Chairs Report (North/South State)	
C. Membership Committee Report	
D. Training Committee Report	
E. COPSWEST Conference Report	
F. Communications Committee	
G. Standards & Ethics Committee	
IV. Presentations	9:35
A. Matt Cate, CDCR	
B. Tom Sawyer, Governor's Public Safety Liaison	
C. Susan Manheimer, California Police Chiefs Association	
D. Paul Cappitelli, POST	
E. Jerry Adams, California Emergency Management Agency	
Break	10:45
V. President's Report—Standish	11:00
A. Mid-year commitment status	
VI. Officers' Report(s)	11:30
A. Advocacy – McDonnell	
B. COPSWEST/BLEA – Spagnoli	
C. Mentoring – Staff	
D. Training & Technology - Braziel	

VII. Financial Report—McGill	11:45
A. October Month End Financials	
B. Database Expense	
Lunch	12:00
VIII. Executive Director's Report—Leveroni	12:45
A. Contributions to National Law Enforcement Museum Update	
B. Building/lease search update	
IX. Marijuana Task Force Report - Kirkland	1:15
X. Legislative Report—Lovell	1:45
A. Upcoming session and budget issues	
B. LEAN emails to CPOA membership	
XI. General Counsel's Report—Mayer	2:20
A. <u>County of Butte v. Superior Court</u> – oral argument, 5/26/09.	
B. <u>Qualified Patients, Inc. v. City of Anaheim</u> – oral argument, June 2009.	
C. U. S. Attorney's position on prosecuting medical marijuana dispensaries.	
D. <u>Coleman/Plata</u> update	
Break	3:00
XII. Committee Chair Reports	3:15
A. Law & Legislation – Ferguson	
B. Endorsements – Marshall	
C. Training – Hein	
D. Standards & Ethics – Pedroza	
E. Communications – Parker	
F. Homeland Security – Adams	
G. COPSWEST – Staff	
H. Awards – McGill	
XIII. Other Issues	4:15
XIV. Important Dates and Future Meetings	4:30
A. Executive Committee meeting, February 10, 2010 at LAPD	
B. Board of Directors meeting, March 23, 2010 in Sacramento	
C. Legislative Day, March 23-24, 2010 in Sacramento	
D. Board of Directors meeting, May 23 & 25, Los Angeles	
E. Annual Training Symposium, May 24-27, 2010, Los Angeles	
XV. Adjournment	4:30



DIVISION OF ADULT PAROLE OPERATIONS

Today, Tomorrow & the Future

December 15, 2009 – Regions III/IV

<i>Welcome & Opening Remarks</i>	<i>Terri McDonald Chief Deputy Secretary</i>	<i>9:00 a.m. to 9:30 a.m.</i>
	<i>Robert Ambroselli Director (A)</i>	
<i>A Historical Perspective of Parole and an Opportunity for Organizational and Cultural Change</i>	<i>Robert Ambroselli Director (A) DAPO</i>	<i>9:30 a.m. to 10:15 a.m.</i>
<i>Break</i>	<i>All</i>	<i>10:15 a.m. - 10:30 a.m.</i>
<i>Legislative, Budgetary and Administrative Provisions Impacting Parole</i>	<i>Margarita Perez Deputy Director (A) DAPO</i>	<i>10:30 a.m. – 11:30 am</i>
<i>Development of an Outcome Based Parole Supervision Model</i>	<i>Capril Anderson & John Heise</i>	<i>11:30 p.m. to 12:30 p.m.</i>
<i>Lunch</i>	<i>All</i>	<i>12:30 a.m. to 1:30 p.m.</i>
<i>Strategic Offender Management System</i>	<i>Carrie Daves Data Processing Manager III Enterprise Information Systems</i>	<i>1:30 p.m. to 2:30 p.m.</i>
<i>Break</i>	<i>All</i>	<i>2:30 p.m. to 2:45 a.m.</i>
<i>Parole LEADS Modernization</i>	<i>Laura Klein Staff Services Systems Associate Enterprise Information Systems</i>	<i>2:45 p.m. to 3:00 p.m.</i>
<i>Parole & the Future</i>	<i>Robert Ambroselli Director (A)</i>	<i>3:00 p.m. to 3:30 p.m.</i>
<i>Open Discussion/Feedback</i>	<i>All</i>	<i>3:30 p.m. – 4:00 p.m.</i>